

ENNISCORTHY GOLF CLUB

Constitution

(As amended 16th January 2026)



Knockmarshall, Enniscorthy, Co Wexford, Y21 PV07
Telephone: 053 9233191
Website: www.enniscorthygc.ie Email:
info@enniscorthygc.ie

Table of Contents

PRELIMINARY, DEFINITIONS AND INTERPRETATIONS	3
TITLE AND OWNERSHIP	3
MEMBERSHIP	3
OBJECTS	4
The Men's Club	4
The Ladies' Club	4
The Joint Club	4
The Council	5
TRUSTEES	5
OFFICERS	5
MANAGEMENT	5
Allocation of Functions and Business	5
Composition of Council	7
Structure	7
Responsibilities	7
Job Specifications	8
The Council Chair	8
The Head of Course	8
The Treasurer	8
The Head of House and Social	8
The Head of Marketing & Communication	8
Elected Member	9
Council Secretary	9
The Nomination Committee	9
Tenure / Election	9
NOMINATION AND ELECTION PROCEDURE TO COUNCIL	9
EXCLUSIONS FROM MEMBERSHIP OF THE COUNCIL	10
Nomination and Election Procedure to Men's & Ladies' Clubs' Committees	10
Committee Meetings	11
Council Meetings	11
Management Regulations	11
Appointment of Sub-Committees	12

CLUB ADMINISTRATION	12
CLUB FINANCE	12
The Joint Club	122
The Men's Club	13
The Ladies' Club	13
ELECTION OF MEMBERS	133
CATEGORY OF MEMBERS	14
ELECTION OF MEMBERS	16
CAPITAL LEVY/COMPULSORY SPENDING CHARGE	16
VISITORS AND TEMPORARY MEMBERS	16
TERMINATION AND SUSPENSION OF MEMBERSHIP	17
GENERAL MEETINGS	18
The Men's Club	18
The Ladies' Club	18
The Joint Club	19
Extraordinary General Meeting (EGM)	20
Chair at General Meetings	20
Notices of General Meetings	21
Mode of Voting at General Meetings	21
MINUTE BOOKS	21
PLAYING FACILITIES	22
PERSONAL PROPERTY	22
REGISTRATION OF CLUB ACTS 1904/1999 & INTOXICATING LIQUOR ACTS 2000	22
CHANGE OF CONSTITUTION AND RULES	23
RULES OF GOLF AND LOCAL RULES	23
CODE OF ETHICS	24
EQUALITY	24
BYE-LAWS	24
WINDING-UP	24
ADDITIONS, ALTERATIONS OR AMENDMENTS	24
KEEPING OF ACCOUNTS	24
INTERIM ARRANGEMENT	255

1. PRELIMINARY, DEFINITIONS AND INTERPRETATIONS

- 1.1. The "Men's Club" shall mean the group of male amateur playing golfers operating under a constitution acceptable to Golf Ireland and to which such Club is affiliated.
- 1.2. The "Ladies' Club" shall mean the group of female amateur playing golfers operating under a constitution acceptable to Golf Ireland and to which such Club is affiliated.
- 1.3. The "Joint Club" shall mean the Joint Club formed through the amalgamation of the group of amateur golfers in the Men's Club and the Ladies' Club for the purposes of administering the affairs (other than the game of golf and its related activities) of both the Ladies' Club and the Men's Club. The Joint Club holds the property and assets of Enniscorthy Golf Club in trust on behalf of the Full Ordinary Members of the Club. The Joint Club cannot become affiliated to Golf Ireland. The Joint Club has delegated the management and administration of all Club affairs to the Council as set out hereunder.
- 1.4. The name or title "Club", without qualification, shall mean the Men's Club, the Ladies' Club or the Joint Club, or each of their Officers and Members where the context so admits or requires.
- 1.5. The name or title "Committee" and the Officers and Members thereof, without qualification, shall mean the Men's Committee, the Ladies' Committee, or the Council, or each of their Officers and Members where the context so admits or requires.
- 1.6. The Council shall be the Body which has sole control of administrative affairs of the Club including financial matters.
- 1.7. The Nomination Committee's function is to find suitable Council Members on behalf of the Council.
- 1.8. "Subscription" shall mean Subscription including Levies and/or Compulsory Spending Charge, where applicable.
- 1.9. Full Ordinary Members shall comprise of men and women who, having paid the entrance fee (if any) and annual subscription applicable to the category, shall be entitled to attend and vote at all general meetings of either the Men's or the Ladies' Clubs of which each such member has been elected a voting member and at all general meetings of the Joint Club.
- 1.10. The Terms of Reference will set out the role and responsibilities of officers and committees as outlined in this Constitution.

2. TITLE AND OWNERSHIP

- 2.1. The name of the Club shall be Enniscorthy Golf Club and this name shall be the common name by which the Men's Club, the Ladies' Club and the Joint Club shall be individually and collectively known.
- 2.2. The official address of the Club is Knockmarshall, Enniscorthy, in the County of Wexford, Y21 PV07. The ownership of the Club Property shall be vested in the Trustees for the time being of the Club on behalf of the Full Ordinary Members of the Club.
- 2.3. The Full Ordinary Members of the Club only shall have control of the affairs of the Club.

3. MEMBERSHIP

- 3.1. The Membership of the Men's Club shall consist of male playing members who are Life Members, Full Ordinary Members and other subscribing playing members as may be elected from time to time

- and such Honorary Members (including Life) as may be elected from time to time by the Men's Committee.
- 3.2. The Membership of the Ladies' Club shall consist of female playing members who are Life Members, Full Ordinary Members and other subscribing playing members as may be elected from time to time and such Honorary Members (including Life) as may be elected from time to time by the Ladies' Committee.
- 3.3. The Membership of the Joint Club shall consist of all members of each of the Men's and Ladies' Clubs, Juniors and such Pavilion members as may be elected from time to time by the Council.

4. OBJECTS

4.1. *The Men's Club*

- 4.1.1. Shall promote the Amateur game of Golf amongst its members.
- 4.1.2. Accept and abide by the Constitution and byelaws of Golf Ireland to which the Club is affiliated and the bye-laws of the Leinster branch.
- 4.1.3. Accept and apply the 'World Handicap System' as prescribed by Golf Ireland and such rules thereunder as may require to be implemented from time to time by Golf Ireland.
- 4.1.4. Accept and recognise the Royal and Ancient Golf Club of St Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

4.2. *The Ladies' Club*

- 4.2.1. Shall promote the Amateur game of Golf amongst its members.
- 4.2.2. Accept and abide by the Constitution and Bye-Laws of Golf Ireland and the Bye-Laws of the Mid-Leinster District.
- 4.2.3. Accept and apply the 'World Handicap System' as prescribed by Golf Ireland and such rules thereunder as may require to be implemented from time to time by Golf Ireland.
- 4.2.4. Accept and recognise the Royal and Ancient Golf Club of St Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

4.3. *The Joint Club*

- 4.3.1. Shall provide facilities for the playing and promotion of the amateur game of Golf by Men, Women, Students and Juniors and generally promote amateur games and other social activities amongst its members.
- 4.3.2. Act through the Council duly appointed in the administration of the affairs of both the Men's and Ladies' Clubs which shall include:
 - 4.3.2.1. Finance, Management and Club affairs.
 - 4.3.2.2. Bar and Catering Facilities.
 - 4.3.2.3. Provision and responsibility for the maintenance and upkeep of the Course and Clubhouse and their environs to the standard required by Club Members.
- 4.3.3. Adhere to the existing rate of:
 - 4.3.3.1. Club Entry Fee
 - 4.3.3.2. Annual Subscription
 - 4.3.3.3. Capital Levy, if any, being paid by Members of the different categories of Members in each of the Men's and Ladies' Clubs and by Pavillion members of the Joint Club.

- 4.3.4. Any alteration in any of the rates from the preceding sub-clause shall be decided at an Annual General Meeting or an Extraordinary General Meeting of the Joint Club.
- 4.3.5. Generally, to act in the promotion and advancement of the affairs of the Club and the improvement of the facilities available to members.

4.4. *The Council*

- 4.4.1. Shall be the sole administrative body for administering all affairs of the Club both financial, legal, business and employment related and all other matters which apply to the day to day running of the Club and as defined in Rule 7 (Management).

5. TRUSTEES

- 5.1. All freehold and leasehold property and other assets of the Club shall be vested in not more than four Trustees, all of whom must be voting members.
- 5.2. The Trustees shall deal with the assets of the Club, as directed by resolution of the Council, which an entry in the Minute book certified by two Officers shall be sufficient evidence.
- 5.3. The Trustees shall hold office until they shall resign, die or cease to be members of the Club or be removed from office by a resolution passed by a two thirds majority at any general meeting of the Club.
- 5.4. Should the number of Trustees fall below four the Council shall have the power to appoint an interim Trustee to maintain the required number. The interim Trustee/ Trustees shall hold this position until the next General Meeting of Enniscorthy Golf Club. At the next General Meeting of Enniscorthy Golf Club the interim Trustee/ Trustees may have their name/names put forward for election as club Trustee/ Trustees having been duly proposed and seconded.
- 5.5. The Trustees may attend any Council meeting as observers without voting rights.
- 5.6. Any two Trustees may instruct the Council to convene a Special General Meeting should they consider that the occasion demands and such a meeting shall be convened forthwith.
- 5.7. The Trustees shall be indemnified out of the Club's property and assets in respect of all transactions directed by a resolution of the Council and against all liabilities and expenses necessarily incurred as a result of their Trusteeship and in the event of the Club's property and assets been deficient, such deficiency shall be made good by the Full Ordinary Members.

6. OFFICERS

- 6.1. The Officers of the Men's Club shall be the Captain, Vice-Captain, President, Secretary of Men's Club, Treasurer of Men's Club.
- 6.2. The Officers of the Ladies' Club shall be the Captain, Vice-Captain, President, Secretary of Ladies' Club, Treasurer of Ladies' Club.
- 6.3. The Members of the Council shall be (1) Chair, (2) Treasurer, (3) Chair of Marketing & Membership, (4) Chair of Course, (5) Head of House, (6) Secretary, (7) Captain of the Men's Club, (8) Captain of the Ladies' Club and (9) one other Elected Member with portfolio to be decided by Council.
- 6.4. All of them shall be members of at least two years standing elected by ballot at the Annual General Meeting (AGM) or Extraordinary General meeting (EGM).
- 6.5. All Club Officers and Members of Council referred to above shall assume office upon election as provided for herein.

7. MANAGEMENT

7.1. *Allocation of Functions and Business*

- 7.1.1. The financial affairs of the Club shall be under the jurisdiction and control of the Council.
- 7.1.2. The Council has the sole right to engage/dismiss employees and to define their duties.
- 7.1.3. The Council has such administrative powers as may be necessary for properly carrying out and furthering the objects of the Club in accordance with its rules.
- 7.1.4. The Council shall recommend for adoption to the AGM rates for entrance fee (if any), annual membership fee and levies, if any.
 - 7.1.4.1 The Council may set Introductory membership rates for new members when it deems necessary without the approval of the general membership (i.e., adoption at an AGM or EGM) These rates will not apply to any applicant returning to the club less than 3 years since resigning from the club or any applicant who in the last 10 years availed of a promotional deal to join the club.
- 7.1.5. The Council shall set rates for green fees and societies together with any other charges applicable in the day to day running of the Club.
- 7.1.6. The Council shall hold monthly meetings and at such times as may be found necessary.
- 7.1.7. Minutes recording all decisions of the Council shall be kept and every minute signed by the Chair shall be sufficient evidence of the facts therein contained.
- 7.1.8. The Council may, at its discretion, formulate, initiate and direct the implementation of any policy or programme by any employee, member, officer or committee and may direct or require the attendance of any member, committee member, or Club officer to its deliberations.
- 7.1.9. The Council shall be the sole body entitled to expend monies or authorise the expenditure of monies on behalf of the Club. No member, officer or committee shall do any act or thing purporting to incur any financial liability on behalf of the Club without the prior formal written approval of the Council.
- 7.1.10. Any casual vacancy on the Council shall be filled by the Council and any member(s) so chosen shall retire at the following Annual General Meeting but shall be eligible for re-election.
- 7.1.11. The Golf Course shall not be altered, changed or modified in any way without the prior express approval of the Council.
- 7.1.12. The Council appoints the Nomination Committee on an annual basis.
- 7.1.13. The Council shall not be entitled, without the passing of a Special Resolution of the Full Ordinary Members at a General Meeting of the Club, to:
 - 7.1.13.1. Wind up the affairs of the Club.
 - 7.1.13.2. Acquire land or property.
 - 7.1.13.3. Dispose of any part of any lands or property owned by the Club.
 - 7.1.13.4. Alter, amend, revoke and/or vary any part of this Constitution.
- 7.1.14. The business and affairs of the Men's Club shall be under the jurisdiction and control of the Men's Committee consisting of the Officers of the Men's Club and at least three other members of the Men's Club.
- 7.1.15. The business and affairs of the Ladies' Club shall be under the jurisdiction and control of the Ladies' Committee consisting of the Officers of the Ladies' Club and at least three other members of the Ladies' Club.
- 7.1.16. The Ladies' and Men's Clubs shall appoint a Junior Convenor to promote Junior Golf within their respective Clubs.

- 7.1.17. The business and affairs of the Joint Club shall be under the jurisdiction and control of the Council.
- 7.1.18. Nothing in this rule shall preclude a member of either the Men's or Ladies' Committee being also a member of the Council or vice versa.
- 7.1.19. The Chair of the Council may be a member of a sub-committee but shall not Chair any subcommittee.
- 7.1.20. At meetings of the foregoing committees 50% plus one of those entitled to attend and vote shall form a quorum.
- 7.1.21. At meetings of the Men's and Ladies' Committees the Chair shall be taken by the Captain or, if absent, by the Vice Captain of the Club concerned. If the Chair is absent from meetings of the Council those in attendance having votes shall elect a Chair. The Chair at a Meeting shall, in addition to a deliberate vote, have and shall exercise a casting vote.

8. Composition of Council

8.1. Structure

- 8.2. The Council will be comprised of seven Full Ordinary members and shall hold monthly meetings or at such times as may be found necessary. Full Ordinary members of at least two years standing, will fill the Council positions to manage specific portfolios as set out below:
 - (1) Chair, (2) Treasurer, (3) Chair of Marketing & Membership, (4) Chair of Course, (5) Head of House, (6) Secretary, (7) Captain of the Men's Club, (8) Captain of the Ladies' Club and (9) one other Elected Member with portfolio to be decided by Council.
- 8.3. The Portfolio Heads shall appoint suitable members to work on their individual subcommittees.
- 8.4. The Council Secretary shall provide secretarial services as required by the Council.
- 8.5. The Quorum for meetings of the Council shall be five (excluding the non-voting members) and, in the event of a tie, the Chair shall have, and must use, a casting vote.

8.6. Responsibilities

- 8.6.1. Protect the Assets of the Club.
- 8.6.2. Ensure that the Club is managed in an open and transparent manner in accordance with the Constitution and relevant legislation.
- 8.6.3. Introduce and implement all Club policies including, in particular, those related to the development of the course and premises.
- 8.6.4. Create the Club Governance structure, establish a number of sub-committees and ensure regular reporting by these sub-committees.
- 8.6.5. Set objectives, expectations and duties of Council members and staff.
- 8.6.6. The control and management of the Club's finances. This will involve:
 - 8.6.6.1. The generation and application of cash resources.
 - 8.6.6.2. The control of income and expenditure in accordance with a Budget approved at the Annual General Meeting.
 - 8.6.6.3. The control of Bar and Catering activities
 - 8.6.6.4. All Club employee matters.
- 8.6.7. The Council, through its Chair, will report to the Members at the Annual General Meeting, via the Annual Report and Accounts, on all activities for which the Council has responsibility.

- The Council, through the Treasurer, will also submit a Projected Income and Expenditure Budget for the forthcoming year and a report on Actual Income and Expenditure versus Budget for the year completed.
- 8.6.8. The Council will prepare for each Annual General Meeting a rolling three year projection on Capital Expenditure for approval by the membership.
 - 8.6.9. Within one month following the AGM, authorise the composition of sub-committees including Finance, Course, House & Social, Marketing & Membership and one other, define the scope of their authority and confer on them respectively the powers necessary for the discharge of their functions. The Council shall define the term of their office and quorum for meetings.
 - 8.6.10. The Council will appoint the Nomination Committee on an annual basis.
 - 8.6.11. Supervise all Club Committees and their work, determine and monitor their terms of reference and methods of working.
 - 8.6.12. The appointment and terms of employment of all Club employees and Club Professional.
 - 8.6.13. The submission to membership for their approval at General Meetings any proposed alterations to Club Constitution.
 - 8.6.14. The submission to membership for their approval at General Meetings any proposed major alterations to the Club's Golf Course or Property.
 - 8.6.15. The Council at Enniscorthy Golf Club are committed to ensuring, so far as is reasonably practicable, the health, safety and welfare, at work, of its employees and members, and all other persons who may be affected by the Golf Club's activities, based on the requirements of the Safety, Health and Welfare at Work Acts currently in place.

9. Job Specifications

9.1. The Council Chair

- 9.1.1. Is charged with providing leadership and direction to the Council in addition to having responsibility for ensuring that the Council fulfils its responsibilities for the governance and success of the Club. The Chair also works to optimise the relationship between the Council, any paid employees, volunteers and other members, and to achieve the Club's agreed goals.

9.2. The Head of Course

- 9.2.1. The Terms of Reference shall provide the framework within which the Course Committee of the Club will operate.
- 9.2.2. The Head of Course, in conjunction with a Course Committee, shall be responsible for developing, maintaining and presenting a golf course of the highest quality, in line with best professional advice, practice and standards.

9.3. The Treasurer

- 9.3.1. The Terms of Reference shall provide the framework within which the Treasurer of the Club will operate.
- 9.3.2. The Treasurer, in conjunction with a Finance Committee, shall control the financial affairs of the Club as approved by the Council.

9.4. The Head of House and Social

- 9.4.1. The Terms of Reference shall provide the framework within which the House and Social Committees of the Club will operate.
- 9.4.2. The Head of House and Social, in conjunction with the House and Social Committees, shall be responsible for all aspects of the fabric and contents of the house and take charge of all entertainment and social affairs held in the Clubhouse or under the auspices of the Club.

9.5. The Head of Marketing & Communication

- 9.5.1. The Terms of Reference shall provide the framework within which the Marketing & Communication Committee of the Club will operate.
- 9.5.2. The Head of Marketing & Communication, in conjunction with a Marketing & Communications' Committee, shall ensure that the Club has a strategic plan for retaining and encouraging new members as well as a positive market presence that promotes the Club to visitors both golfing and non-golfing. The role of this sub-committee is to ensure that membership and marketing activity is planned and delivered within an agreed time frame.

9.6. Elected Member

- 9.6.1. The Terms of Reference shall provide the framework within which this Elected Member and sub-committee of the Club will operate.

9.7. Council Secretary

- 9.7.1. The Terms of Reference shall provide the framework under which the Council Secretary will operate.
- 9.7.2. The Council Secretary will attend all meetings, take minutes of meetings and will provide secretarial services as required by the Council. The Council may appoint an Assistant Secretary, if deemed necessary.

9.8. The Nomination Committee

- 9.8.1. The Nomination Committee is appointed annually by the Council and reports to the Council. It will seek out and recruit persons from among the membership of the Club who are suitably qualified in terms of skill, experience, capacity and commitment for any vacancies on the Council or other committees as required by the Council.
- 9.8.2. The Nomination Committee shall consist of three members, none of whom shall be a member of the Council. Members of the Nomination Committee may serve for a period up to five consecutive years and having retired from the Nomination Committee for one year, are eligible to serve for a further five years, with an aggregate of ten years being the maximum period of service for any one member of the Nomination Committee.
- 9.8.3. The Terms of References for all members of the Council are included in Appendix 1.

9.9. Tenure / Election

- 9.9.1. Only Members of two years standing shall be eligible for election to the Council. An exception may be made for the position of Treasurer.
- 9.9.2. A council member may serve up to a maximum of five consecutive years, and having retired from council for one year, is eligible to serve for a further five years, with an aggregate of ten years being the maximum period of service for any one member of council. Council members

may retire each year by rotation with the order of rotation being decided by Council before the 30th of June each year. The rotation of council members is carried out to ensure continuity of knowledge, skills, and experience on the council. ** Elected council members are expected to serve a minimum of two consecutive years before retiring. ** All Council members are elected annually at the Annual General Meeting with the exception of Captains who are elected at their respective AGMs ** Personal circumstances may dictate otherwise **.

10. NOMINATION AND ELECTION PROCEDURE TO COUNCIL

- 10.1 The Council will nominate candidates for election to the council by placing a nomination paper, duly proposed, and seconded by the Council Chair and Secretary, on the Club Notice Board no later than fourteen days before the appointment date for the Annual General Meeting. Nominations for the Chair of Council and the Secretary of Council can be proposed and seconded by any two voting members of Council.
- 10.2. The Nomination Committee will recommend suitable candidates to the Council who will then make the final decision on who will stand for election to the Council.
- 10.3. Members may make recommendations, via the Council Secretary, to the Nomination Committee for consideration and approval or otherwise. Any recommendations made, in this way, must be made prior to the 30th October.
- 10.4. Candidates for positions on the Council may also be proposed directly to the AGM for election by the members of the Club. The nomination, duly proposed and seconded, should be accompanied by a formal acceptance of the nomination. The nomination shall be made in writing to the Council Secretary at least eight days prior to the appointed date of the Annual General Meeting. The Council Secretary will place the nomination paper on the Club Notice Board at least seven days prior to the appointed date of the Annual General Meeting.
- 10.5. Should there be more nominations than positions to be filled on the Council, then in such case, election shall be by secret ballot among those present and entitled to vote at the General Meeting. Otherwise the election of the person nominated shall be unopposed.
- 10.6. All nominations for Council should also be placed in the Members' Area of the website no later than seven days prior to the appointed date of the Annual General Meeting.
- 10.7. Should any position on the Council remain vacant then the Chairman shall have the right to nominate Members to fill the vacancy or vacancies, subject, however, to the approval of the Council.
- 10.8 Nominations for Council must be for a specific portfolio as described in 8.2.

11. EXCLUSIONS FROM MEMBERSHIP OF THE COUNCIL

The following persons are not eligible to become a member of the Council:

- 11.1. An employee of the Golf Club or an Officer, Committee or Council Member of any other golf club.
- 11.2. A member of the Nomination Committee of the Club.
- 11.3. Club members under the age of 18 years.
- 11.4. The current year President of the Men's Club and President of the Ladies' Club.
- 11.5. The Auditor of the Club or a person employed or engaged by that Auditor.
- 11.6. A solicitor or other professional adviser who has been engaged by or on behalf of the Club within the previous 3 years.
- 11.7. A person who has been convicted of any criminal offence or any offence involving fraud or dishonesty.

12. *Nomination and Election Procedure to Men's & Ladies' Clubs' Committees*

- 12.1. The Captain of each of the Men's Club and the Ladies' Club shall retire after one year's service.
- 12.2. All Officers of the Ladies' and Men's Clubs shall retire annually and shall be eligible for re-election provided that the same office shall not be held by the same Officer for a period exceeding five consecutive years.
- 12.3. The election of Officers and Members of Committee shall be made at their respective Annual General Meetings.
- 12.4. The Vice-Captains in Office shall each have the right to nominate for election the Vice Captain for the ensuing year of their respective Clubs.
- 12.5. Nominations (with the consent of the Nominee) for election to any Office or as a Full Ordinary Member of the Committee shall be made, except as heretofore provided:
 - 12.5.1. By the General Committee of the particular Club or 12.5.2.
 - By any two Full Ordinary members of the particular Club.
- 12.6. All nominations shall be given to the Secretary of the particular Club concerned at least 8 days prior to the Annual General Meeting of that Club.
- 12.7. A complete list of nominees (Officers and Committee), together with the names of their proposers and seconders, must be posted on the Club Notice Board no later than seven days prior to the date of the particular Annual General Meeting.
- 12.8. The respective Committees shall have power to fill vacancies in any of these Offices (including Membership of its Committee) during the year. Any person so appointed shall hold office in an acting capacity.
- 12.9. No candidate shall be eligible for election unless they have been a Full Ordinary Member for a minimum of two years immediately prior to the date of the election.

13. *Committee Meetings*

- 13.1. Meetings of the Men's and the Ladies' Committees shall be held monthly, on an agreed date, or at such times as may be found necessary, with at least seven days' notice in writing.
- 13.2. Upon a requisition signed by not less than 50% of members of a Committee, stating the nature of the business to be transacted, the Captain, Chair or Secretary of the Committee concerned shall call a Special Meeting of such Committee for the consideration thereof; and if the Officers designated above neglect or refuse to call such Meetings within seven days, the same may be convened by notice signed by not less than 50% of Members of such Committee.

14. *Council Meetings*

- 14.1. Meetings of the Council shall be held monthly on an agreed date, or at such times as may be found necessary, with at least seven days' notice in writing.
- 14.2. Special Meetings may be held for the transaction of urgent business at the discretion of the Chair. Notice for such special meetings shall be in such form and in such a time period as the Chair, in his/her sole discretion, deems fit. Such period of notice shall be not less than 24 hours to each member of the Council.

15. *Management Regulations*

- 15.1. In consultation with both the Men's and the Ladies' Committees the Council is also empowered to make such Local Rules (provided same are not at variance with the Rules of Golf) and regulations for the use of the Course as are required in the interest of all members.
- 15.2. Every member of every category and every visitor or other person using the Clubhouse or Course shall be subject to, and must comply with all Rules and Regulations in force.

16. *Appointment of Sub-Committees*

- 16.1. The Men's and the Ladies' Clubs and the Council shall each have power to appoint subcommittees and to define the scope of their authority and to delegate and confer upon such subcommittees the powers necessary for the discharge of the function or functions for which the subcommittees were formed. Decisions of sub-committees must be approved by the appointing committee before implementation.
- 16.2. Each sub-committee shall retire annually on the date of the relevant Annual General Meeting of the Club or when the function is completed, whichever is the sooner.
- 16.3. The Quorum of each sub-committee shall be defined at the time of appointment.
- 16.4. The Chair of each sub-committee shall, in addition to a deliberative vote, have and shall exercise a casting vote.

17. **CLUB ADMINISTRATION**

- 17.1. The three sections of the Club shall be administered as follows:
 - 17.1.1. The Secretary of the Men's Club shall be responsible for the everyday affairs of that Club except such duties, which are specifically assigned to another member of the Men's Club.
 - 17.1.2. The Secretary of the Ladies' Club shall be responsible for the everyday affairs of that Club except such duties, which are specifically assigned to another member of the Ladies' Club.
 - 17.1.3. The Chair of the Council shall be responsible for the everyday affairs of the Council except such duties which are specifically assigned to another member of the Council.
 - 17.1.4. All written complaints concerning matters under the jurisdiction and control of the Committee of the Club concerned shall be referred primarily to the Secretary of that Club who, if unable to resolve same, shall place the complaint on the agenda for the next Meeting of the Committee of such a Club for investigation and decision.
 - 17.1.5. The Chair of the Council shall also act as Liaison between the Council and each of the Men's and the Ladies' Committees.

18. **CLUB FINANCE**

18.1. The Joint Club

- 18.1.1. The Treasurer of the Council shall keep full and detailed accounts, books and records, showing the financial affairs, receipts and disbursements of the Council.

- 18.1.2. The Banking account shall be kept in the name of the Joint Club (and shall be clearly identified as such) in such Bank as the Council may from time to time determine. All cheques shall have two signatures, one of which must be the Treasurer.
- 18.1.3. The Treasurer of the Council shall issue an audited statement of the affairs of the Joint Club for the financial year ended 30th September for consideration by the Council and for presentation and approval by the members at the following Annual General Meeting of the Joint Club.
- 18.1.4. The Council shall take control of all income generated by the Joint Club.
- 18.1.5. The Council shall refer any consideration of expenditure over €80,000 to the Trustees. They in turn may refer this question of expenditure to AGM or EGM.

18.2. *The Men's Club*

- 18.2.1. The Treasurer of the Men's Club shall perform his duties under the jurisdiction and control of the Treasurer of the Council.
- 18.2.2. The Treasurer of the Men's Club shall keep full and detailed accounts, books and records, showing the financial affairs, receipts and disbursements of the Men's Club.
- 18.2.3. The Treasurer of the Men's Club shall issue a statement of the affairs of the Men's Club for the financial year ended 30th September for consideration by the Men's Committee and for presentation and approval by the members at the Annual General meeting of the Men's Club.
- 18.2.4. Following the Meeting of the Men's Committee at which the accounts are considered and approved the Treasurer shall immediately forward a copy of the accounts to the Council Treasurer.
- 18.2.5. The Men's Committee shall be responsible for the payment to Golf Ireland of the annual per capita subscription and Provincial levy on Members as required by the Byelaws of that Union.
- 18.2.6. All funds held by the Men's Club at the end of the financial year should be transferred to the account of the Joint Club.

18.3. *The Ladies' Club*

- 18.3.1. The Treasurer of the Ladies' Club shall perform her duties under the jurisdiction and control of the Council Treasurer.
- 18.3.2. The Treasurer of the Ladies' Club shall keep full and detailed accounts, books and records showing the financial affairs, receipts and disbursements of the Ladies' Club.
- 18.3.3. The Treasurer of the Ladies' Club shall issue a statement of the affairs of the Ladies' Club for the financial year ended 30th September for consideration by the Ladies' Committee and for presentation and approval the members at the Annual General Meeting of the Ladies' Club.
- 18.3.4. Following the Meeting of the Ladies' Committee at which the accounts are considered the Treasurer shall immediately forward a copy of the accounts to the Council Treasurer for information.
- 18.3.5. The Ladies' Committee shall be responsible for the payment to Golf Ireland of the annual per capita subscription on Members as required by the Constitution of that Union.
- 18.3.6. All funds held by the Ladies' Club at the end of the financial year should be transferred to the account of the Joint Club.

19. ELECTION OF MEMBERS

- 19.1. The election of all categories of Membership shall be in the hands of the Council.
- 19.2. Each candidate for election (except in the case of Honorary Members) must be proposed by one voting Member and seconded by one other voting Member of the Joint Club.
- 19.3. A member proposing or seconding a candidate for Membership must be a voting Member of at least two years standing.
- 19.4. A list of applicants for Membership shall be kept by the Council Secretary and their names shall be put forward for election in the order of application.
- 19.5. Any omission from or inaccuracy in the particulars relating to any candidate shall render election void.
- 19.6. Immediately on election of a candidate to Membership of the Club, notice in writing shall be dispatched to all elected candidates by the Council Secretary, together with a copy of the Club Constitution and Rules. Appropriate fees must be paid on ratification to the Club within one calendar month from the date of such request. The candidate shall become a member of the Club on finalising with the office, arrangements for payment of the full fees, making the appropriate payment and shall be entitled to the benefits and privileges of such membership and be bound by its rules.
- 19.7. Should the requested payment, as agreed with the proposed member, not be made within one calendar month of the date of such request as aforesaid, the election shall be void unless the candidate shall satisfy the Committee concerned that the delay in payment was due to some unavoidable cause.
- 19.8. The Council may appoint a sub-committee consisting of a member of Council, Men's Committee and Ladies' Committee to approve new members' applications. The decisions of this subcommittee shall be forwarded to the secretary of the appropriate club.
- 19.9. A list of paid up members of the Club shall be posted in the Clubhouse.
- 19.10. The Council shall have power to grant Leave of Absence to a member for such period as the Council sees fit, and thereby release such member from liability to renew the annual subscription for the period. During the period of leave permitted, the member's name shall be removed from the Register of Members and transferred to the non-active list. A member shall notify the Council of his or her desire to avail themselves of this rule, and it shall be his or her duty to apply for reinstatement of membership of the Club at the expiration of the aforesaid period, and if he or she shall omit to do so, his or her membership shall be deemed to have lapsed.
- 19.11. Any member wishing to withdraw from the Club shall notify the same in writing, to the Council Secretary prior to the 31st of January, in default of which, he or she shall be liable for the subscription for that year.
- 19.12. Members may, on application in writing to the Council Secretary, and subject to approval of Council, be transferred to any category of membership without re-election, and on payment of the full subscription applicable to the category of which they are being transferred, credit being given for any subscription already paid.

20. CATEGORY OF MEMBERS

- 20.1. The following shall be the category of members which may be elected to the Club.
 - 20.1.1. **Full Members:** shall comprise of men and women who, having paid the entrance fee (if any) and annual subscription applicable to this category, shall be entitled to attend and vote at all general meetings of either the Men's or the Ladies' Clubs of which each such member has been elected a voting member and at all general meetings of the Joint Club.
 - 20.1.2. **Honorary Life Members:** who may be elected by the Council shall be those who have rendered exceptional services to the Joint Club, to the game of Golf or whose distinguished

position or public service would render their membership of special value to the Joint Club. Full members who are elected to Honorary Life Membership shall retain all former rights and privileges. Honorary Life Members shall have the same rights and privileges as those of a Full Ordinary Member, save that Honorary Members, who have not been Full Ordinary Members, will not have the right to receive notice or attend or vote at any meeting. Honorary Life Members and Honorary Members are elected at the Annual General Meeting of the Joint Club subject to the usual notice of motion.

- 20.1.3. **Five Day Members** (Monday to Friday): members of this category may attend at all general meetings of either the Men's Club, Ladies' Club and Joint Club but shall not have voting rights. They will not be eligible to play in Men's Club or Ladies' Club competitions other than Semi-Open and Open competitions as organised by either the Men's Club or Ladies' Club. From 2018 membership of this category shall be open to former members of Enniscorthy Golf Club who have been absent from membership for at least the two years previous and will be for two years only.
- 20.1.4. **Distance /Oversea Membership:** is open to applicants permanently residing in Ireland but outside 80 kms from Enniscorthy Golf Club or to persons non-resident in the Republic of Ireland. Members of this category may attend at all general meetings of either the Men's Club, Ladies' Club and Joint Club but shall not have voting rights. They shall be eligible to play in Men's Club and Ladies' Club competitions except the Men's Club Captain's Prize and President's Prize, the Ladies' Club Captain's Prize and President's Prize and both Men's Club and Ladies' Club matchplay competitions.
- 20.1.5. **Intermediate Membership:** is confined to persons aged between 19 years and 25 years. Members of this category may attend at all general meetings of either the Men's Club, Ladies' Club and Joint Club and will have full voting rights. Within the Men's Club, members of this category will be eligible to play in all competitions. Within the Ladies' Club, members of this category will be eligible to play in all competitions.
- 20.1.6. **Senior Intermediate Membership:** is confined to persons aged between 26 years and 35 years. Members of this category may attend all general meetings of either the Men's Club, Ladies' Club and Joint Club and will have full voting rights. They shall be eligible to play in all Men's and Ladies' Club competitions.
- 20.1.7. **Family Membership:** is divided into two categories. F1 - Shall comprise husband and wife or those who have entered into a Civil Partnership where both shall be Full Ordinary Members of the Club. F2 - Shall comprise husband and wife where the husband shall be a Full Ordinary Member and the wife a woman (Associate) member of the Club. (No further members have been admitted to this category since the 1st day of April 1998.)
- 20.1.8. **Junior Academy Members:** aged between 8 and 14 (Year of Birth). Junior Academy members between 8 and 14 may not attend general meetings of either the Men's Club, Ladies' Club and Joint Club and shall not have voting rights.
Junior members between 15 and 18 (Year of Birth). Junior members may attend general meetings of either the Men's Club, Ladies' Club and Joint Club and shall not have voting rights.
- 20.1.9. **Juvenile Members:** Aged between 8 and 10 and who shall only be entitled to use of the Course in the company of an adult. Juvenile members may not attend general meetings.
- 20.1.10. **Pavilion Members:** must be 18 years of age or over and will be confined to use and enjoyment of the facilities of the Clubhouse.
- 20.1.11. **Temporary Social Member:** open to all persons involved in such additional activities as may be promoted by the Club. They may be admitted for periods not exceeding one year.
- 20.1.12. Persons elected to any category of membership shall be deemed to be Probationary Members for a period of twenty-four months from the date of admission. The Council, at the end of the probationary period, may accept or reject such membership. Where a membership is rejected the person concerned shall not be refunded any subscription paid.

- 20.1.13. **Loyalty Discount 1:** members with 20 years' continuous service in a full membership category, and having reached the age of 60, will be offered a 5% discount on their membership fee. This discount will not apply to any levies associated with the member categories. Only 1 discount will apply to any membership category and this discount will remain in place until the member reaches the National Retirement Age. This discount will not affect any discounts presently in place.
- 20.1.14. **Loyalty Discount 2:** members with 20 years' continuous service in a full membership category, and having reached the National Retirement Age, will be offered a 15% discount on their membership fee. This discount will not apply to any levies associated with the member categories. Only one discount will apply to any membership category and this discount will remain in place for the duration of membership.
- 20.1.15 **"Friends of Enniscorthy Golf Club Member"** This category is confined to Persons who are Clients of County Wexford Community Workshop, St Anthony's Unit, Kilcannon Industries Ltd or Enniscorthy Special Olympics. They can use course facilities and play on the course in the company of a Family Member, a Club Member with Garda vetting and completed safeguarding courses or a Person involved with Enniscorthy Special Olympics. These Members have no voting rights and cannot attend Club AGMS or EGMS.

21. SUBSCRIPTIONS

- 21.1. All categories of member, except Honorary members, shall be required to pay an Annual Club Subscription.
- 21.2. The amount payable by the different categories shall initially be proposed by the Council and ratified or altered at the next Annual General Meeting of the Joint Club. Thereafter such subscriptions shall remain in operation until altered at an Annual General or Special General Meeting of the Joint Club.
- 21.3. All subscriptions are due and payable on 1st January in any year.
- 21.4. Any member whose subscription shall be unpaid on the 31st March in any year shall cease to be a member of the Club, but the Committee concerned may re-elect such member without entrance fee, renomination or re-posting, within three months from the date when the subscription became due, on payment of all subscriptions and other monies due to the Club and in addition may impose a fine of €100.
- 21.5. The Council Secretary shall notify the secretary of the Men's Club or the Ladies' Club of the name of any such member and the Committee concerned shall not allow such member to compete in any club or open competition under its control.

21. CAPITAL LEVY/COMPULSORY SPENDING CHARGE

- 21.1. The Council may propose and the members may vote, at AGM or EGM, to introduce a Capital Levy on Full Ordinary members to fund any additional acquisition of land or buildings, construction work or improvement to the Course, Clubhouse or its environs. The amount of such levy shall be payable at the same time as the annual subscription and the same penalties shall apply.
- 21.2. The Council may propose and the members may vote, at AGM or EGM, to introduce a compulsory spending charge for bar and catering within the Clubhouse on such categories of member as it considers appropriate.

22. VISITORS AND TEMPORARY MEMBERS

- 22.1. Any Full Ordinary or Honorary Member may introduce visitors to the facilities of the Clubhouse and the Course at any time subject to conditions which the Council shall approve. Members introducing visitors must enter the name and address of the visitor in the Visitors' Book, as well as dating and signing the book and procuring a voucher where necessary. A visitor shall not be served excisable liquor on the premises unless at the invitation of a member.
- 22.2. Members of recognised golf clubs or societies who are introduced to the Club under the immediate preceding rule, or visit the Club to play golf, shall be temporary members during the day(s), when entitled to play over the Course.
- 22.3. No excisable liquor shall be sold or supplied for consumption on or outside the Club premises, except to members, save in accordance with the Intoxicating Liquor Acts in force for the time being.
- 22.4. The Council shall have the power to suspend the rules permitting introduction of visitors or temporary members at any time they may think fit, and to refuse permission to any visitor or temporary member to use the Club premises.
- 22.5. In the event of visitors omitting to make payments due by them in respect of green fees, the member introducing them shall be liable for payment of same.
- 22.6. The Council may, for such period as it thinks fit, withdraw the use of the Clubhouse and Course from any visitor who, in the opinion of the Council, has infringed any rule of the Club.

23. TERMINATION AND SUSPENSION OF MEMBERSHIP

- 23.1. Members and visitors are expected to conduct themselves in an orderly way and to respect and comply with the Constitution, the Rules and Policies of the Club, the Rules of Golf and normal standards of good behaviour. Any allegation of misconduct shall be investigated and dealt with in accordance with this Complaints and Disciplinary Procedure. For the purpose of this Clause, "misconduct" includes:
 - 23.1.1. Behaviour, which is inappropriate, likely to bring the Club into disrepute, discriminatory, offensive, immoral or illegal.
 - 23.1.2. Breaches of the ethos of the Club, its Constitution, Rules and Policies or Rules of Golf.
 - 23.1.3. Any other behaviour which the Club Council shall consider misconduct.
- 23.2. If any circumstances connected with the conduct of a member be brought to the notice of the Committee of either the Ladies' or Men's Clubs, the Committee concerned shall, in meeting, enquire into such conduct. A sub-committee may be appointed if deemed necessary.
- 23.3. If the Committee decides that the conduct in question may warrant the suspension or expulsion of such member he or she shall be so informed and shall be given notice in writing and have the right to appear and speak at and/or to make a written submission which shall be read at any subsequent meeting at which the conduct in question shall be considered.
- 23.4. If after making such enquiry into the conduct of the member and hearing such explanation, if any, as he or she may offer, the Committee decides that his or her conduct has not been explained or accounted for to its satisfaction, but was not such as to warrant the expulsion of the Member, the Committee may instead, by a two thirds majority, suspend the Member for a period not exceeding twelve months. Should two thirds of the Committee not be satisfied that the charges of misconduct have been proved no further action shall be taken.
- 23.5. If no explanation of his or her conduct shall be given by the Member, or if such explanation shall be considered unsatisfactory by the Committee concerned, it may suspend or expel the Member, provided that not less than two thirds of the Members of the Committee concerned vote for such a course of action.

- 23.6. When a Member has been suspended or expelled such Member shall be given notice, in writing, of the decision of the Committee concerned by registered post or delivery of such notice to his or her last known address, within seven days of the date of the making of the decision.
- 23.7. The Member shall have the right of appeal against the decision, within fourteen days of the date of the decision. The appeal shall be made, in writing, to the Council Secretary and will be heard by the Council. The Member shall be entitled to appear, speak and make representations at this meeting. This meeting shall, by a majority, decide whether the expulsion shall be confirmed or repealed, or whether the period of suspension shall be confirmed, reduced or repealed.
- 23.8. Should an application of appeal not be received by the Council within fourteen days from the date of the decision, the Committee concerned shall have the power to deem the appeal to have lapsed and to enforce the decision forthwith, or to allow an additional appeal period should it decide, by a two thirds majority, that the circumstances warrant it.
- 23.9. A decision of the Committee concerned under this Rule shall stand unless and until an appeal is received (against it), by the Council Secretary. Provided an appeal has been received, the expulsion or suspension shall not then take effect pending the holding of the Appeal's Meeting.
- 23.10. Should a member be suspended or expelled from the Club, his or her name and the period of suspension, shall be posted on the Club Notice Board.

During the period of suspension the Member shall not be entitled:

- 23.11. To enter upon the club property, whether in the company of another member or otherwise save only to collect any of his / her personal property. Collection of such property may only be done so with prior approval of the Club Secretary.
- 23.12. To the refund or rebate of the whole or any part of his or her annual subscription or other sum paid or payable by him or her to the Club in respect of the year during which the suspension occurs.

24. GENERAL MEETINGS

24.1. The Men's Club

- 24.1.1. The Annual General Meeting of the Men's Club shall, save in exceptional circumstances, be held in the month of December for receiving the Men's Club Committee's Annual Report and the Financial Statement for the year ended the previous 30th September, for electing Offices, Members of Committee, revising its rules and transacting such other business of the Men's Club as may be on the agenda.
- 24.1.2. Twenty-one days' notice, at least, of such Annual General Meeting shall be given to the male Full Ordinary members of the Club who are the only persons entitled to attend and vote at an Annual General Meeting of the Men's Club.
- 24.1.3. Notices of Motion of the Men's Club must be made to the Secretary of the Men's Club, in writing, at least 15 days before the date of such meeting and posted on the Club Notice Board at least 14 days prior to the meeting.
- 24.1.4. Nominations of Officers and Members of the Committee of the Men's Club must be made to the Secretary of the Men's Club, in writing, at least eight days before the date of such meeting and posted on the Club Notice Board at least 7 days prior to the meeting. Notice of Motion and nominations not made as required cannot be considered at the Annual General Meeting.
- 24.1.5. Thirty-five members of those entitled to attend and vote shall form a quorum.
- 24.1.6. In exceptional circumstances the AGM of The Men's Club May be held in virtual format provided all conditions relating to such meeting are met in full.

24.2. *The Ladies' Club*

- 24.2.1. The Annual General Meeting of the Ladies Club' shall, save in exceptional circumstances, be held in the month of December for receiving the Ladies' Club Committee's Annual report and the Financial Statement for the year ended the previous 30th September, for electing Offices, members of Committee, revising its rules and transacting such other business of the Ladies' Club as may be on the Agenda.
- 24.2.2. Twenty-one days' notice, at least, of such Annual General Meeting shall be given to the female Full Ordinary members of the Club who are the only persons entitled to attend and vote at the Annual General Meeting of the Ladies' Club.
- 24.2.3. Notices of Motion of the Ladies' Club must be made to the Secretary of the Ladies' Club, in writing, at least 15 days before the date of such meeting and posted on the Club Notice Board at least 14 days prior to the meeting.
- 24.2.4. Nominations of Officers and Members of the Committee of the Ladies' Club must be made to the Secretary of the Ladies' Club in writing, at least eight days before the date of such meeting and posted on the Club Notice Board at least seven days prior to the meeting. Notices of Motion and nominations not made as required cannot be considered at the Annual General Meeting.
- 24.2.5. Twenty-five members of those entitled to attend and vote shall form a quorum.
- 24.2.6. In exceptional circumstances the AGM of The Ladies' Club May be held in virtual format provided all conditions relating to such meeting are met in full.

24.3. *The Joint Club*

- 24.3.1. The Annual General Meeting of the Joint Club shall, save in exceptional circumstances, be held on or before 15th December.
 - 24.3.1.1 In exceptional circumstances the AGM of The Joint Club may be held in virtual format provided all conditions relating to such meeting are met in full.
- 24.3.2. In the case of an Annual General Meeting the Notice of Meeting shall specify the matters for consideration at the Meeting. (*Amended at AGM 9th Dec 2018*)
- 24.3.3. Twenty-one days' notice, at least, of such Annual General Meeting shall be given to the Full Ordinary Members of the Joint Club who are the only persons entitled to attend and vote at an Annual General Meeting of the Joint Club. The Notice shall be posted in the Clubhouse, sent by email to the appropriate members and posted in the Members' Area of the website.
- 24.3.4. Notices of Motion for the Annual General Meeting must be made to the Council Secretary, in writing, at least fifteen days before the date of such meeting and posted on the Club Notice Board at least fourteen days prior to the meeting.
- 24.3.5. Nominations of Members of the Council, by members of the Joint Club, must be made to the Council Secretary, in writing, at least eight days before the date of such meeting and posted on the Club Notice Board at least seven days prior to the meeting.
- 24.3.6. Fifty Full Ordinary Members of those entitled to attend and vote shall form a quorum. In the

event that a quorum is not present within thirty minutes of the appointed time for the meeting, the meeting shall stand adjourned to the same place and time the following week, and at any such adjourned meeting, the quorum shall remain at Fifty Full Ordinary Members.

24.3.7. The following business shall be transacted at every Annual General Meeting of the Joint Club:

- 24.3.8. The Minutes of the previous Annual General Meeting, and the Minutes of any other General Meeting of the Club held in the interim (that shall have been distributed with the Notice of Meeting to the Full Ordinary Members of the Club or made available at the Clubhouse in advance of the AGM) shall be read by the Council Secretary if present or, if the Council Secretary be absent, by any other person as may be appointed by the Chair of the Meeting, or they may be taken as read on a proposal from the Meeting, and when the Meeting confirms the Minutes as read or as altered by the Meeting, they shall be signed by the Chair.
- 24.3.9. The Audited Accounts including Balance Sheet and Income and Expenditure Accounts for the preceding financial year shall be submitted by the Council Treasurer and adopted, if approved, by the Members.
- 24.3.10. The appointment of Auditors shall be approved.
- 24.3.11. The Chair of the Meeting, or such Council Member appointed by him/her, shall present the reports on the activities of the Joint Club since the last Annual General Meeting, including the following, Council Report/Plans, Course Report, Facilities Report and Treasurer's Report, which fall within the aegis of the Council.
- 24.3.12. The election of persons, duly proposed and seconded, to any vacancies that exist on the Council, other than the Captain of the Men's Club, the Captain of the Ladies' Club and the Council Secretary.
- 24.3.13. The election of a member to the Office of Trustee, as and when necessary.
- 24.3.14. The consideration of the Operating and Financial Budgets for the forthcoming year.
- 24.3.15. Motions properly before the Meeting.
- 24.3.16. Motions concerning the business affairs and the running of the Joint Club may be submitted by the Council, Trustees or by any Full Ordinary Member of the Joint Club for consideration at the Annual General Meeting. Every Motion shall be in writing and shall be signed by the Full Ordinary Member proposing it and seconded by a Full Ordinary Member entitled to attend and vote at such Meeting. No Motion will be laid before an Annual General Meeting unless it is addressed to the Council Secretary and received at the Clubhouse not less than fifteen days prior to the date fixed for the holding of the Meeting. A copy of Motion with the names of the proposer and seconder shall be posted on the Club Notice Board in the Clubhouse for at least fourteen days prior to the date of the Meeting.
- 24.3.17. The only exception to the above rule is, in the event that a Motion is passed at either the Men's and/or Ladies' Clubs' Annual General Meeting, then such a Motion may be considered at the Club Annual General Meeting.
- 24.3.18. Any other business properly notified at the opening of the Meeting.
- 24.3.19. Where the Chair of the Meeting rules a question raised by a Member present at the Meeting to be appropriate and where the Council are unable to provide a full response at the Meeting, the Chair shall direct the Council to provide a response to that Member in writing, within two weeks.

24.4. Extraordinary General Meeting (EGM)

- 24.4.1. An Extraordinary General Meeting of any of the clubs may be called at any time by direction of the Council or the Committee concerned or on a requisition to the secretary of the

particular club, signed by at least fifty members entitled to vote at such Meeting, stating the business to be brought forward.

- 24.4.2. On receipt of such requisition, it shall be the duty of the Committee of such club to have a General Meeting called without delay. In the event that the said meeting is not called by the Committee within fourteen days after receipt of the requisition by the Secretary, two members who have signed the requisition may issue notice of a General Meeting, which notice shall be sufficient if posted on the Club's Notice Board and sent by email to those entitled to vote at least fourteen days before the date fixed for such a meeting.
- 24.4.3. No other business shall be transacted at an Extraordinary General Meeting other than the stated object of the meeting.

24.5. *Chair at General Meetings*

- 24.5.1. The Captain, or if absent, the Vice Captain shall preside at all General Meetings of the Men's Club and the Ladies' Club respectively.
- 24.5.2. The Chair of the Council shall preside at all General Meetings of the Joint Club.
- 24.5.3. If any of the foregoing Officers are absent or decline to preside any other Chair may be appointed at the Meeting.
- 24.5.4. Each Chair, in addition to a deliberative vote, shall have and shall exercise a casting vote. Standing Orders for every General Meeting must be adopted at the start of the meeting and shall bind that meeting unless suspended by vote of two-thirds of those present and voting.

24.6. *Notices of General Meetings*

- 24.6.1. Twenty-one days' notice of the Annual General Meeting convened shall be given to the members entitled to attend and vote at such meetings, by an emailed circular specifying the time and place of such meeting and business to be transacted. A further notice shall be published in the Members' area of the website. Notice by post shall be sent to members who request same to honorary secretary by 1st May preceding the A.G.M.
- 24.6.2. Fourteen days' notice of an Extraordinary General Meeting convened shall be given to the members entitled to attend and vote at such meetings, by an emailed circular specifying the time and place of such meeting and business to be transacted. A further notice shall be published in the Members' area of the website.
- 24.6.3. The Accounts of the Joint Club shall be audited by a public accountant before the Annual General Meeting. A copy of the Accounts, and Statement of the Accounts for the past year, shall be sent to each member, at least 5 days before the Annual General Meeting. The Accounts shall at that time be published in the Members' area of the website. (Amended at AGM 9th Dec 2018)
- 24.6.4. In reference to any AGM or EGM "club notice board" shall mean either the "physical notice board" or the club premises or a 'virtual notice board' in the members section of the club website.

24.7. *Mode of Voting at General Meetings*

- 24.7.1. No proxies shall be allowed.
- 24.7.2. Voting shall be either by a show of hands or by ballot, as agreed at the start of the meeting.
- 24.7.3. Ballot shall mean a vote on voting paper.

- 24.7.4. A majority of one, of those present and entitled to vote, shall be sufficient to decide any question under discussion unless a greater majority is required by some other Club rule.
- 24.7.5. In the event of a tie the Chair shall have and shall exercise a casting vote.
- 24.7.6. If any member at a General Meeting propose that the mode of voting on any particular matter should be by ballot and this is seconded by another member, then the question of whether voting should be by a show of hands or by ballot shall be decided by a show of hands.
- 24.7.7. An election of candidates for membership of the Committee of either the Men's or Ladies' Clubs, or for membership of the Council, shall be by ballot and all members voting must vote for the full number of candidates for whom there are vacancies, otherwise such voting paper is invalid.

25. MINUTE BOOKS

- 25.1. The Men's Club, the Ladies' Club, Joint Club and the Council shall each keep:
 - 25.1.1. A Minute Book in which shall be recorded the Minutes of Annual and Special General Meetings and also a Minute Book in which shall be recorded the Minutes of all Committee meetings.
 - 25.1.2. The respective minutes shall be read out at the next General or Statutory Committee Meeting and, when approved as being a correct record, shall be signed and dated by the Chair.
 - 25.1.3. The Men's Club and the Ladies' Club shall each submit its Minute Books to the Council when required.

26. PLAYING FACILITIES

- 26.1. The Council shall also decide on the facilities to be afforded to societies subject to the proviso that the 1st tee shall be reserved for Club members on any day a society outing is permitted for such periods as are considered necessary for the convenience of the members.
- 26.2. The Council shall also be empowered to direct the days and times when four balls or singles shall have priority, commencing play on the 1st or 10th tees, and generally regulate the use of the Course for the benefit of members.

27. PERSONAL PROPERTY

- 27.1. Any personal belongings of Members, Visitors and others, brought to, or kept at, or left on the premises of the Club (either Clubhouse or outside in the Car park or on the Course) shall be at the sole risk of the owners, and neither the Club nor any of the Council shall be responsible for any loss or damage thereto however arising; but this rule shall not prejudice any claims by the Club or the owners against Insurance Companies in case of fire, or when otherwise covered by Insurance.

28. REGISTRATION OF CLUB ACTS 1904/1999 & INTOXICATING LIQUOR ACTS 2000

- 28.1. No excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on the Club premises by any person (other than a Member of the Club lodging in the Club premises):

- 28.1.1. On any Monday, Tuesday, Wednesday or Thursday before the hour of 10.30 am in the morning and after 11.30 pm in the evening.
- 28.1.2. On any Friday or Saturday before the hour of 10.30 am in the morning and after 12.30 am on the following day.
- 28.1.3. On any Sunday before 12.30 pm in the afternoon and after 11.00 pm in the evening.
- 28.1.4. On St Patrick's Day before 12.30 pm in the afternoon and after 12.30 am the following day.
- 28.1.5. At any time on Christmas Day
- 28.1.6. The 23rd of December if it falls on a Sunday, between 10.30 am in the morning and 11.30 pm in the evening.
- 28.1.7. Christmas Eve between 10.30 am in the morning and 11.30 pm in the evening.
- 28.1.8. On the eve of any public holiday (other than Christmas Eve);
 - 28.1.8.1. if the eve falls on a weekday, between 10.30 am in the morning and 12.30 pm on the following day,
 - 28.1.8.2. if the eve falls on a Sunday between 12.30 pm in the afternoon and 12.30 am on the following day.
- 28.2. Nothing in the Registration of Clubs Acts 1904 to 1999, in the rules of a club registered under these acts, shall operate to prohibit the supply for consumption on the Club premises of excisable liquor to any person, or the consumption of excisable liquor on those premises by any person;
- 28.2.1. On Christmas day between 12 midday and 10.00 pm in the evening or
- 28.2.2. On any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the Club to supply any excisable liquor, or consumption on the Club premises if in each case the excisable liquor is:
 - 28.2.2.1. Ordered by or on behalf of that person at the same time as a substantial meal is so ordered.
 - 28.2.2.2. Consumed by that person during the meal or after the meal has ended.
- 28.3. No excisable liquors shall be sold or supplied in the Club premises to any person under the age of eighteen years.
- 28.4. No person under the age of eighteen years shall be admitted as a member of the Club unless the Club is one primarily devoted to some athletic purpose
- 28.5. No officer or member of the committee, or servant or employee of the Club shall have any personal interest in the sale to the Club of supplies of liquor, minerals, food or goods of any description, or in the profits arising from such sale.

29. The Constitution of Enniscorthy Golf Club is hereby deemed to include in full the provisos of Section 7 of the Intoxicating Liquor Act 2000 in so far as the Act refers to the Registration of Clubs Acts 1904 to 1999.

30. CHANGE OF CONSTITUTION AND RULES

- 30.1. No rule of either the Men's or Ladies' Club shall be repealed or altered or new rule made except at a General Meeting of such Club and by consent of at least two-thirds of the members present and entitled to vote at such meeting and written notice of the proposed changes must be sent to the Secretary with the names of the proposer and seconder attached, at least 15 days previous to the meeting at which same is to be considered. The Secretary shall place the proposal on the Club notice board 14 days before the date of the meeting and put item on the agenda of the next General Meeting of the Club concerned.
- 30.2. No rule of the Joint Club shall be repealed or altered or new rule made except at a General Meeting by consent of at least two-thirds of the members present and entitled to vote at such meeting and written notice of the proposed change must be sent to the Council Secretary with

the names of the proposer and seconder attached, at least 15 days previous to the meeting at which same is to be considered. The Council Secretary shall place the proposal on the Club notice board 14 days before the date of the meeting and put item on the agenda of the next General Meeting of the Joint Club.

- 30.3. The Council may alter or add to this Constitution for the purpose of complying with the provisions of the Registration of Clubs (Ireland) Acts, 1904-2004 or of any Act which may be passed amending same, or for the purpose of complying with the Rules of Registration of the GUI, Leinster Branch of the Union, ILGU, Mid Leinster District of the ILGU.
- 30.4. Any change in the rules of the Men's Club shall not be in conflict with the Constitution of Golf Ireland.
- 30.5. Any change in the rules of the Ladies' Club shall not be in conflict with the Constitution of Golf Ireland.

31. RULES OF GOLF AND LOCAL RULES

- 31.1. The rules of the Game of Golf for the Men's and the Ladies' Clubs shall be the Rules of Golf as approved by the Royal and Ancient Golf Club of St Andrews.
- 31.2. In addition the Council, in consultation with the Men's and the Ladies' Committees, shall from time to time prescribe such local rules as it considers necessary, having regard to the nature of the course, or otherwise provided such local rules are not contrary to or at variance with the Rules of Golf or directives issued by the respective Union to which the Men's Club or the Ladies' Club is affiliated.

32. CODE OF ETHICS

- 32.1. Enniscorthy Golf Club is fully committed to the guidelines contained in the Code of Ethics and Good Practice for Children's Sport in Ireland and in the Code of Ethics of Golf for Young People, or the most up to date equivalents.
- 32.2. Enniscorthy Golf Club condemns the use of prohibited substances and methods, a practice generally known as doping, in sport. The anti-doping rules of the Golf Ireland are the Irish Anti-Doping Rules as amended from time to time.

33. EQUALITY

Enniscorthy Golf Club is fully committed to equality and will aspire to achieve gender balance at all levels within the Club.

34. BYE-LAWS

- 34.1. The Council shall have power from time to time to make such byelaws as it considers necessary and to alter and repeal same.
- 34.2. Each of the Men's and the Ladies' Committees shall have power from time to time, to make such byelaws that shall be subject to ratification, or otherwise, by the Council.

35. WINDING-UP

If upon the winding up or dissolution of the Club there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, it shall not be paid or distributed among the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having main objects similar to the main objects of the Club. The institution or institutions to which the property is to be

given or transferred shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as imposed on the Club under or by virtue of clause relating to Income and Property hereof. Members of the Club shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object.

36. ADDITIONS, ALTERATIONS OR AMENDMENTS

No addition, alteration or amendment shall be made to the provisions of this Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

37. KEEPING OF ACCOUNTS

Annual Accounts shall be kept and made available to the Revenue Commissioners on request.

38. INTERIM ARRANGEMENT

In the event of this Constitution being approved at the EGM of 13 May 2018, and as an interim measure only until the next AGM, the Management Structure shall be changed to reflect the new Constitution, as follows:

The current Management Committee shall be replaced by a new Council comprising the following officers and members:

1. Chair
2. Honorary Treasurer
3. Honorary Secretary
4. Chair of House and Social
5. Chair of Marketing and Membership
6. Chair of Course 7. One other member.